

RE: re 65 Matai Crescent Timaru

From David Williams <david.williams@timdc.govt.nz>
Date Fri 24/07/2026 11:42 AM
To Jan Holden <jan.holden@pb.co.nz>

2 attachments (6 MB)

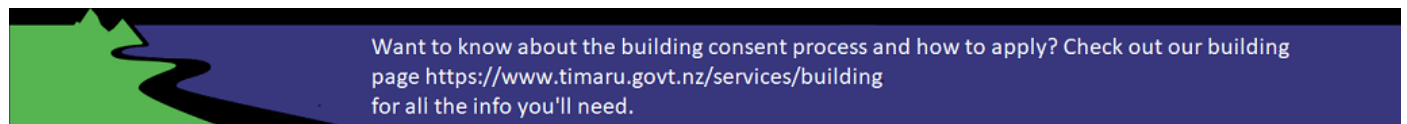
BP 28554 - Building Permit - Permit - Erect Storage Shed - 65 Matai Crescent, Highfield, Timaru - 19041990.PDF; Public Information - Unrecorded Building Work - 65 Matai Crescent, Highfield, Timaru.PDF;

Hi Jan
Attached building permit and unrecorded building work covering the garage/ sleepout which is all sign off now
Regards
David



David Williams Building Advisory Officer

Timaru District Council | PO Box 522 | Timaru 7940
P: +64 3 687 7236 | W: www.timaru.govt.nz



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From: Jan Holden <jan.holden@pb.co.nz>
Sent: Friday, 24 July 2026 11:19 am
To: David Williams <david.williams@timdc.govt.nz>
Subject: Re: re 65 Matai Crescent Timaru

Thanks David for your prompt reply. I have also now been thru the LIM that my granies got when they purchased the property. My initial concern was the amended garage not being signed off, but I can see the 1990 letter from Dave Aitkenin the old lim, is this the Health and Sanitary letter covering the alteration please?
I can also see from the email you sent to me that it is actually the bathroom alteration that has to be signed off so I will get them on to that, thanks again, Jan Holden

Jan Holden | Residential Sales Consultant | 021 716 778

From: Jan Holden <jan.holden@pb.co.nz>
Sent: Thursday, 23 July 2026 5:23 pm
To: carolh3@outlook.com <carolh3@outlook.com>
Subject: Fw: re 65 Matai Crescent Timaru

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From: David Williams <david.williams@timdc.govt.nz>
Sent: Thursday, 23 July 2026 15:14:23
To: Jan Holden <jan.holden@pb.co.nz>
Subject: RE: re 65 Matai Crescent Timaru

Hi Jane,
Please find attached information relating to the garage that was converted into a sleepout.
There is also Building Consent **2.2005.46499.1** for alterations to the dwelling. Please note that this building consent has not yet received final sign-off from Council and still requires a final building inspection.
I have attached copies of the approved plans and inspection records relating to the outstanding building consent. If all building work has been completed, the next step is to contact Council and arrange a final inspection.
To book an inspection, please call Council on **03 687 7200**, select **Option 2 for Building**, then **Option 1 to book an inspection**.
Please ensure that a hard copy of the approved plans is available on site for the inspector at the time of the inspection.
If you require any further information, please do not hesitate to contact us.
Kind regards,
David Williams
Building Advisory Officer



David Williams Building Advisory Officer

Timaru District Council | PO Box 522 | Timaru 7940
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Want to know about the building consent process and how to apply? Check out our building page <https://www.timaru.govt.nz/services/building> for all the info you'll need.

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From: Jan Holden <jan.holden@pb.co.nz>

Sent: Thursday, 23 July 2026 1:51 pm

To: David Williams <david.williams@timdc.govt.nz>

Subject: re 65 Matai Crescent Timaru



Hi David, I am going to be selling my granddaughters property above, it has a 2 room reasonably modern building in the back yard. Carol was told it was a sleepout when she purchased the property however I am cautious (as usual) that this may not show as a sleepout on the TDC property files. Are you able to have a wee look at the building file please. I do appreciate your help, kind regards Jan Holden



Jan Holden

Residential Sales Consultant
Temuka
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