

Amy Williams

From: Drew Hilton
Sent: Friday, 9 February 2024 2:25 PM
To: Amy Williams
Subject: FW: BC 534969 Insurance, AGM Date, Comm Meeting Date

Please save as comm meeting minutes

Kind Regards,

Drew Hilton Body Corporate Manager

Strata Title Administration Ltd

P: 09 3073721 | FP: 0800 7STRATA | M: 027 808 5789

www.stratatitle.co.nz

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From: Charlotte Clarke <charlotte@duval.co.nz>
Sent: Friday, January 26, 2024 3:42 PM
To: Drew Hilton <drewhilton@stratatitle.co.nz>; 'daisybalcombe@gmail.com' <daisybalcombe@gmail.com>; 'alex.aramakutu@beca.com' <alex.aramakutu@beca.com>; 'rachshad72@gmail.com' <rachshad72@gmail.com>; 'damiengibson@gmail.com' <damiengibson@gmail.com>; 'bbetter94@gmail.com' <bbetter94@gmail.com>
Cc: Avenue Apartments <avenueapartment@duvalgroup.co.nz>; Ché Desmond <c.desmond@duval.co.nz>; Building Manager <buildingmanager@duval.co.nz>
Subject: RE: BC 534969 Insurance, AGM Date, Comm Meeting Date

Hi Drew

All approved and meeting dates fine from my perspective.

Thanks
Charlotte

Charlotte Clarke

Chief Executive Officer

DUVAL™

T: +64 9 263 7205

E: charlotte@duval.co.nz | www.duval.co.nz

Head Office: 8 Lakewood Court, Manukau, Auckland 2104

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From: Drew Hilton <drewhilton@stratatitle.co.nz>

Sent: Wednesday, January 24, 2024 2:03 PM

To: 'daisybalcombe@gmail.com' <daisybalcombe@gmail.com>; 'alex.aramakutu@beca.com' <alex.aramakutu@beca.com>; 'rachshad72@gmail.com' <rachshad72@gmail.com>; 'damiengibson@gmail.com' <damiengibson@gmail.com>; 'bbetter94@gmail.com' <bbetter94@gmail.com>; Charlotte Clarke <charlotte@duval.co.nz>

Cc: Avenue Apartments <avenueapartment@duvalgroup.co.nz>; Ché Desmond <c.desmond@duval.co.nz>; Building Manager <buildingmanager@duval.co.nz>

Subject: BC 534969 Insurance, AGM Date, Comm Meeting Date

Happy New Year All!

Let me know if you have questions about below items or suggest alternate dates. **If you are happy to approve all items in bold below please respond with 'approved'.**

1. Your insurance is due to be placed 28 Jan. See quotes for main insurance, and Office Bearers Liability Insurance attached, including the brokers comments on page 4 to 8 and below:

Unfortunately this year there is quite a significant increase due to the weather events earlier this year and the body corporates claims history. We approached all insurers in NZ who insure Body Corporates but due claims and the general restricted capacity in this area of the insurance market, they all decline to provide terms.

- a. Office Bearers Liability Insurance

To consider resolving: That the Body Corporate Committee approves the quote from Chubb for \$1,937.75 for OBL cover of \$2,000,000, to cover both indemnity and defence costs, for the period 28 January 2024 to 28 January 2025.

- b. Body Corporate Reinstatement Insurance

To consider resolving: That the Body Corporate Committees approves the quote from NZI for principal cover at the quoted premium of \$134,539.31 including GST for the period 28 January 2024 to 28 January 2025 and that Strata is to arrange the annual reinstatement valuation and pay the cost as per the budget.

2. **We are due to hold an AGM in the coming months how would 21 March at 6pm suit?** Let me know if you have alternative preference, and if not we will lock this date in. No one attended in person last year so I'd suggest saving the cost of a large venue and having the physical venue option(which is required by law) as the meeting room at our office, free of charge.
3. **How would a committee meeting to catch up on general business also review the draft annual budget on 27 February via video conference at 6:00pm suit?**

Kind Regards,

Drew Hilton Body Corporate Manager

Strata Title Administration Ltd

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