

Building Operations Unit

Residential* application for a building consent and/or project information memorandum

Section 33 or section 45, Building Act 2004

FORM 2 - BUILDING (FORMS) REGULATIONS 2004

About this Form

- *Residential buildings for the purposes of this application are either levels Residential 1, 2, or 3 type buildings as defined by National BCA Competency Assessment System which can be found on Ministry of Business, Innovation and Employment Building and Housing Group's website at www.dbh.govt.nz/bca-competency-assessment-system-update#top
- A project information memorandum (PIM) is a report issued by the Council prior to or in conjunction with a building consent. A PIM report provides information known to the Council which is relevant to your building proposal.
- Please check that the forms that you are using are current at the time of application as they are subject to change without notice.
- General information can be found on our website at www.ccc.govt.nz/homeliving/buildingplanning/index.aspx
- A building consent is the formal approval issued by a Building Consent Authority (BCA) to ensure certain works meet the requirements of the Building Act 2004, Building Regulations and New Zealand Building Code.

1. Application Type (select type appropriately)

If you have an existing application number relating to this building please note the number beside the application type:

I request that you issue:

☐ project information memorandum (PIM) only:☐ staged building consent:☒ building consent only:☐ amendment to building consent:☐ building consent with a PIM:☐ national multi-use approval number:

If yes provide copies of MultiProof certificate, plans and specifications

Was there a pre-application meeting prior to this application being made? ☐ Yes ☐ No

Pre-application meeting reference number if applicable:

Earthquake related work	Is this application earthquake related?	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no
	If yes, is it coordinated by an insurance company via a project management organisation (PMO), e.g. Arrow, Fletchers, Hawkins etc?	<input type="checkbox"/> yes	<input type="checkbox"/> no
	If yes, name of PMO: <i>Fletchers Tech Hub 2011/042891</i>		

I wish to receive my building consent/PIM and approved documentation in the following format:

☐ Electronically via Online Services☒ Electronically via Build Express (Aconex)☐ on CD☐ Hard copy (additional costs apply)

The CD or Hard Copy documents are to be collected from [select]

2. The Building (project location)

Street address of building: *34 Carters Road, Aranui, Christchurch.*

(For structures that do not have a street address, state the nearest intersection and the distance and direction from that intersection)

Legal description of land where building is located: Lot No: *8* DP: *24238*

State legal description as at the date of application and, if subdivision is proposed include details of relevant Lot numbers and subdivision consent.

Building name: (where applicable) *n/a*Location of building within site/block number: (include nearest street access) *Cartes... Road. & 187 Shortland, ST.*

Number of levels: (including ground level and any levels below ground) 1

Level/Unit number: (if applicable) n/a

Area: (floor area measured over external walls) Existing floor area: 86.5msq New floor area: n/a Total floor area: 86.5msq

Current, lawfully established, use: (include number of occupants per level and per use if more than 1 level) Single story dwelling.

Year first constructed: (insert year, approximate date is acceptable, e.g. c1920s or 1960-1970) 1961-1980

3. The Owner (must be completed for all applications and all details must be the owner's)

Name of Owner: Craig Williamson

(Include preferred form of title, e.g. Mr, Mrs, Ms Miss, Dr if an individual and the contact person's name if a company, trust or similar)

Contact person (must have a New Zealand address): Craig Williamson

Email: craigtw.online@gmail.com

Mailing address: Box/Street Name: 34 Suburb/Lobby: Aranui

City: Christchurch Post Code: 8061

Street address/Registered office: ☐ If different than above

No and Street Name: Suburb:

City: Post Code:

Phone numbers: Landline: Mobile:

Fax: After hours:

The follow evidence of ownership (as appropriate to the circumstances) showing the full name of the legal owner(s) of the building is attached to this application:

☐ A recent copy of certificate of title(s), and where applicable the following:

☐ Lease ☐ Agreement for sale and purchase ☐ Licence or property management agreement

CT(s) available at Christchurch City Council for a fee. Required? ☐ Yes ☒ No

4. Agent (only required if application is being made on behalf of the owner)

AGENT – FIRST POINT OF CONTACT: (must be authorised by the owner to make this application)

Name of agent: Fletchers EQR Technical Hub

(Include the contact person's name if a company, trust or similar)

Contact person: (must have a New Zealand address) Patrick. Clark

Email: Patrick.Clark@eqr.co.nz Website: n/a

Mailing address: Box/Street name: 7 Deans ave , level 2 Suburb/Lobby: Addington

City: Christchurch Post code: 8011

Street address/Registered office: ☐ If different than above

No and street name: Suburb:

City: Post code:

Phone numbers: Landline: Mobile:

Fax: After hours:

Relationship to owner:

(state details of the authorisation from the owner to make the application on the owner's behalf)

Note: written authorisation must be provided where an application is made by an agent on behalf of an owner.

First point of contact (mark boxes as appropriate and provide details of any other points of contact for communications with Council/Building Consent Authority):

☒ Agent ☒ Owner ☐ Other: (if other specify whom and provide contact details as per above)

5. Signature / Billing / Declaration

[To be completed and signed by Owner / Agent.]

I / we understand that the fees charged at lodgement **are a deposit only**, and that the Council will charge me / us for all costs actually and reasonably incurred in processing this application. These will be paid before the consent is uplifted and the work started.

All of the included information on this form is, to the best of my knowledge, true and correct. I understand that all plans, documentation and reports submitted as part of an application are required to be kept available for public record, therefore the public (including business organisations and other units of the Council) may view this application, once submitted. All development contributions charges (where applicable) will be billed to the owner(s) as shown on page two.

I / we understand that no work is to commence until the building consent is uplifted.

Owner's / Agent signature: 

Date: 09/01/13

Print name: Patrick Clark

If you are signing this application on behalf of a company/trust/other entity (the applicant), you are declaring that you are duly authorised to sign on behalf of the applicant to make such an application.

By signing this application you are accepting responsibility to pay all actual and reasonable costs incurred by the Christchurch City Council.

PRIVACY INFORMATION:

If you would like to request access to, or correction of, your details, please contact the Council.

6. The Project

Description of the building work: (provide sufficient description of the building work to enable scope of work to be fully understood)

The concrete ring beam foundation re-leveled.

Will the building work result in a change of use of the building? ☐ Yes ☒ No

If yes, provide details of the new use:

Estimated value of the building work on which the building levy will be calculated (incl GST): \$20,000

(State estimated value as defined in section 7 of the Building Act 2004)

If an amendment application advise of the estimated value of amended work (incl GST): \$n/a

(Is this in addition to, or reduction from, what was stated with the original application?) ☐ Addition ☐ Reduction ☐ No change

Stage: of an intended stages

Intended life of the building if less than 50 years: years

Does the work involve re-cladding the building? ☐ yes ☐ no

Is application subject to a claim under the Weathertight Homes Resolution Service scheme? ☐ Yes ☒ No

If yes, WHRS claim number:

Is application subject to a claim under the Financial Assistance Package scheme? ☐ Yes ☒ No

List the associated consents or memorandums previously issued for this project ☒ None ☐ Yes - provide details.

Building/PIM:

Resource:

Subdivision:

ECan:

Geotechnical report

If information has been uploaded or down loaded from Canterbury Geotech Data Base (Project Orbit) please provide the unique report reference number. The Geotechnical report number from project orbit is needed for all Geotechnical land assessment reports). Please note: your building consent can not be processed if a land assessment Geotechnical report is needed and the project orbit report number has not been included. **Report Number:** n/a

7. Site Issues and Project Information Memorandum

The following matters are involved in the project:

<input type="checkbox"/> Subdivision (building or land)	<input type="checkbox"/> New or altered access for vehicles
<input type="checkbox"/> Alterations to land contours	<input type="checkbox"/> Building work over or adjacent to any road or public place
<input type="checkbox"/> New or altered connection to public utilities	<input type="checkbox"/> Building work over any existing drains or sewers or in close proximity to wells or water mains
<input type="checkbox"/> New or altered locations and/or external dimensions of building(s)	<input type="checkbox"/> The building or site has cultural or heritage significance, or is a marae, please specify: <i>n/a</i>
<input type="checkbox"/> The site subject to natural or created hazards such as erosion, subsidence, flooding, slips, cut and fill or contamination please specify: <i>n/a</i>	
<input type="checkbox"/> Potable water supply other than council supply: eg private supply well/bore or rain water storage tank. Please specify type and location: <i>n/a</i>	
<input type="checkbox"/> Disposal of storm water and wastewater. For methods other than council systems please specify type and location: <i>n/a</i>	
<input type="checkbox"/> Other matters known to the applicant that may require authorisation from the appropriate territorial authority, please specify: <i>n/a</i>	

8. Attachments *(The following documents are attached to this application)*

- ☐ Proof of Ownership
- ☒ Plans and Specifications
- ☒ Completed relevant application checksheet(s)
- ☒ Memoranda from licensed building practitioner(s) who carried out or supervised any design work that is restricted building work
- ☐ Water supply connection Form WS1 (required where connections are 20mm dia or greater)
- ☐ Copy of MultiProof certificate, plans and specifications
- ☐ Copy of Development Contribution Notice
- ☐ Copy of Project Information Memorandum
- ☐ Copy of Certificate (form 4) attached to Project Information Memorandum
- ☐ Copy of authorisations from other CCC units or Regional Authority (eg ECan)
- ☐ Copy of Fire Design
- ☐ Any other please specify:

9. Development Contributions

Information required for assessment of levies under the CCC 2009-2019 Development Contributions Policy.

The use of land or buildings for living accommodation purposes including residential units, serviced apartments and unit/strata development but excluding travellers accommodation such as hotels, motels, hostels.

Existing: Number of residential units: *n/a* **New total (Existing plus proposed):** Number of residential units:

Has a residential unit been demolished/removed from the site? ☐ Yes ☐ No Date: / /

The following section applies when there will be more than one residential unit on the site:

Gross floor area: *m*² Gross floor area of each unit: *m*²

The following section applies where there will be two or more **attached** residential units on the site:

Impervious surface area*: *m*² Impervious surface area*: *m*²

* Impervious Surface Area shall include the area of roofs, paving and gravel.

10. Effects on Existing Council Infrastructures and Street Scenes

A separate application is required for requests to alter Councils existing infrastructural assets; removal, trimming or planting of street trees; or alteration to any built structures or vegetation plots. Approval is required to use part of legal road for construction activities. Council is responsible for managing all works on roads. Roads include unformed roads, service lanes, pedestrian walkways and alleyways. Temporary Traffic Management must be provided for all work occurred on legal roads. **For further information refer to www.ccc.govt.nz or call 941 8999 and discuss with an Asset Protection Officer.**

It is highly unlikely that private requests will be identified in the Council's Long Term Council Community Plan; for this reason the applicant will have to fund the cost of the work. The costs may include consultations with stakeholders, together with Board or Council's decision making process if required. Other Council charges may apply, e.g. vehicle crossing inspection.

(a)	Is a water connection involved with this project?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	Standard 15mm. Please make a separate application on Form WS1 for connections/alterations of 20mm dia and above.		
	If Yes: <input type="checkbox"/> New Connection (see *) <input type="checkbox"/> Relocated Connection (see *) <input type="checkbox"/> Existing Connection Removed <input type="checkbox"/> Other: * If more than one, how many are required?		
	Preferred location of connection and meter (looking from the street):		
	Distance: m from <input type="checkbox"/> Left Hand Boundary or <input type="checkbox"/> Right Hand Boundary		
	Corner Sites: Street on which connection is to be installed:		
(b)	Are new connections required for:		
	[New connections are where there no existing lateral provided to the property boundary from the council systems.]		
	Stormwater: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Sewer: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	If Yes: <input type="checkbox"/> Stormwater to kerb <input type="checkbox"/> Stormwater to mains	If Yes: <input type="checkbox"/> Foul water to mains	
	Do you have consent/authorisation to discharge? <input type="checkbox"/> No <input type="checkbox"/> Yes - please provide a copy		
(c)	Is a new vehicle crossing required or an existing crossing altered for this project?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
(d)	Are any of the following items affected by the development?		
	Street Furniture (Bus shelter, bicycle stand, bollards, regulatory and advisory traffic sign support barriers, safety fence, retaining surface, water and waste plants, utility boxes, power poles, and/or existing objects). For electrical, gas and Telco alterations contact utility owner.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	Street trees – Trimming, removal, new planting or excavation within drip line	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	Landscaped areas or berms	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	If yes, has Council staff been consulted, their advise given and a report prepared by them for the community board?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	Utility Surface Boxes – Water and waste, Telco	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
(e)	Are you proposing to change the existing pavement type (concrete, asphaltic concrete or interlocking blocks)?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
(f)	Are you proposing to change the existing footpath levels?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
(g)	Are you proposing to change the existing carriageway/road levels?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
(h)	Are there existing traffic measures that would be affected/changed by the development?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	(e.g. Parking restrictions, regulatory signs, road narrowing, road, hump, platform, parking spaces, pedestrian refuge, traffic signals, texturised pavement, bus stop, speed limits, school crossing.)		

Other information and requirements are available from our website (www.ccc.govt.nz): Public Places Bylaw 2008, Traffic and Parking Bylaw 2008, Policies on Streets Roads and Pavements, Temporary Use of Legal Road for Construction Activities Application, Water Discharge on Road Application.
www.mfe.govt.nz/laws/standards/contaminants-in-soil

**THE PROJECT INFORMATION MEMORANDUM ONLY SECTION ENDS HERE.
 ONLY COMPLETE THE BALANCE OF THIS FORM IF APPLYING FOR A BUILDING CONSENT**

11. Compliance

The building work will comply with the building code as follows:

Please ensure that any details of the listed compliance elements are shown on drawings and/or specifications.

Clause	Means of Compliance	Proposed Inspections
Which of the following clauses will be involved in the proposed work?	Refer to the relevant compliance document(s) or details of alternative solution on separate sheet	State means of inspection. Note PS4's Certification may be required where PS1 has been provided. Note: in some situations where onsite engineers supervision is proposed Council inspections may still be required.
<input checked="" type="checkbox"/> B1 Structure	<input type="checkbox"/> B1/AS2 <input checked="" type="checkbox"/> NZS3604 <input type="checkbox"/> NZS1170 <input type="checkbox"/> NZS4229 <input checked="" type="checkbox"/> PS: Design (PS1) <input type="checkbox"/> Other: [specify]	<input type="checkbox"/> Council <input type="checkbox"/> Engineer (PS: Construction review to be provided) <input type="checkbox"/> Other: [specify]
<input type="checkbox"/> B2 Durability	<input type="checkbox"/> B2/AS1 <input type="checkbox"/> NZS3101 <input type="checkbox"/> NZS3602 <input type="checkbox"/> NZS3604 <input type="checkbox"/> Other: [specify]	<input type="checkbox"/> Council <input type="checkbox"/> Engineer (PS: Construction review to be provided) <input type="checkbox"/> Other: [specify]
<input type="checkbox"/> C1-6 Fire	<input type="checkbox"/> Acceptable Solution <input type="checkbox"/> VM2 <input type="checkbox"/> Other: [specify]	<input type="checkbox"/> Council <input type="checkbox"/> Engineer (PS: Construction review to be provided) <input type="checkbox"/> Other: [specify]
<input type="checkbox"/> D1 Access Routes	<input type="checkbox"/> D1/AS1 <input type="checkbox"/> NZS4121 <input type="checkbox"/> Other: [specify]	<input type="checkbox"/> Council <input type="checkbox"/> Other: [specify]
<input type="checkbox"/> D2 Mechanical Installations for Access	<input type="checkbox"/> D2/AS1 <input type="checkbox"/> NZS4332 <input type="checkbox"/> EN81 <input type="checkbox"/> EN115 <input type="checkbox"/> PS: Design (PS1) <input type="checkbox"/> Other: [specify]	<input type="checkbox"/> Council <input type="checkbox"/> Engineer (PS: Construction review to be provided) <input type="checkbox"/> Other: [specify]
<input type="checkbox"/> E1 Surface Water	<input type="checkbox"/> E1/AS1 <input type="checkbox"/> PS: Design (PS1) <input type="checkbox"/> Other: [specify]	<input type="checkbox"/> Council <input type="checkbox"/> Engineer (PS: Construction review to be provided) <input type="checkbox"/> Other: [specify]
<input type="checkbox"/> E2 External Moisture	<input type="checkbox"/> E2/AS1 <input type="checkbox"/> Specific design and testing <input type="checkbox"/> Other: [specify]	<input type="checkbox"/> Council <input type="checkbox"/> Other: [specify] PS3: Construction to be provided)
<input type="checkbox"/> E3 Internal Moisture	<input type="checkbox"/> E3/AS1 <input type="checkbox"/> Other: [specify]	<input type="checkbox"/> Council <input type="checkbox"/> Other: [specify]
<input type="checkbox"/> F1 Hazardous Agents on Site	<input type="checkbox"/> F1/AS1 <input type="checkbox"/> Other: [specify]	<input type="checkbox"/> Council <input type="checkbox"/> Other: [specify]
<input type="checkbox"/> F2 Hazardous Building Materials	<input type="checkbox"/> F2/AS1 <input type="checkbox"/> NZS4223 <input type="checkbox"/> Other: [specify]	<input type="checkbox"/> Council <input type="checkbox"/> Other: [specify]
<input type="checkbox"/> F3 Hazardous Substances, etc.	<input type="checkbox"/> F3/AS1 <input type="checkbox"/> Other: [specify]	<input type="checkbox"/> Council <input type="checkbox"/> Other: [specify]
<input type="checkbox"/> F4 Safety from Falling	<input type="checkbox"/> F4/AS1 <input type="checkbox"/> FSP Act <input type="checkbox"/> Other: [specify]	<input type="checkbox"/> Council <input type="checkbox"/> Other: [specify]
<input type="checkbox"/> F5 Construction and Demolition Hazards	<input type="checkbox"/> F5/AS1 <input type="checkbox"/> Other: [specify]	<input type="checkbox"/> Council <input type="checkbox"/> Other: [specify]
<input type="checkbox"/> F6 Lighting for Emergency	<input type="checkbox"/> F6/AS1 <input type="checkbox"/> PS: Design (PS1) <input type="checkbox"/> Other: [specify]	<input type="checkbox"/> Council <input type="checkbox"/> Engineer (PS: Construction review to be provided) <input type="checkbox"/> Other: [specify]
<input type="checkbox"/> F7 Warning Systems	<input type="checkbox"/> F7/AS1 <input type="checkbox"/> PS: Design (PS1) <input type="checkbox"/> Other: [specify]	<input type="checkbox"/> Council <input type="checkbox"/> Engineer (PS: Construction review to be provided) <input type="checkbox"/> Other: [specify]
<input type="checkbox"/> F8 Signs	<input type="checkbox"/> F8/AS1 <input type="checkbox"/> Other: [specify]	<input type="checkbox"/> Council <input type="checkbox"/> Other: [specify]
<input type="checkbox"/> G1 Personal Hygiene	<input type="checkbox"/> G1/AS1 <input type="checkbox"/> Other: [specify]	<input type="checkbox"/> Council <input type="checkbox"/> Other: [specify]
<input type="checkbox"/> G2 Laundering	<input type="checkbox"/> G2/AS1 <input type="checkbox"/> Other: [specify]	<input type="checkbox"/> Council <input type="checkbox"/> Other: [specify]
<input type="checkbox"/> G3 Food Preparation and Prevention of Contamination	<input type="checkbox"/> G3/AS1 <input type="checkbox"/> Other: [specify]	<input type="checkbox"/> Council <input type="checkbox"/> Other: [specify]
<input type="checkbox"/> G4 Ventilation	<input checked="" type="checkbox"/> G4/AS1 <input type="checkbox"/> AS1668.2 <input type="checkbox"/> PS: Design (PS1) <input type="checkbox"/> Other: [specify]	<input type="checkbox"/> Council <input type="checkbox"/> Engineer (PS: Construction review to be provided) <input type="checkbox"/> Other: [specify]
<input type="checkbox"/> G5 Interior Environment	<input type="checkbox"/> G5/AS1 <input type="checkbox"/> Other: [specify]	<input type="checkbox"/> Council <input type="checkbox"/> Other: [specify]

Clause	Means of Compliance	Proposed Inspections
Which of the following clauses will be involved in the proposed work?	Refer to the relevant compliance document(s) or details of alternative solution on separate sheet	State means of inspection. Note PS4's Certification may be required where PS1 has been provided. Note: in some situations where onsite engineers supervision is proposed Council inspections may still be required.
<input type="checkbox"/> G6 Airborne and Impact Sound	<input type="checkbox"/> G6/AS1 <input type="checkbox"/> Other: [specify]	<input type="checkbox"/> Council <input type="checkbox"/> Engineer (PS: Construction review to be provided) <input type="checkbox"/> Other: [specify]
<input type="checkbox"/> G7 Natural Light	<input type="checkbox"/> G7/AS1 <input type="checkbox"/> Other: [specify]	<input type="checkbox"/> Council <input type="checkbox"/> Other: [specify]
<input type="checkbox"/> G8 Artificial Light	<input type="checkbox"/> G8/AS1 <input type="checkbox"/> NZS6703 <input type="checkbox"/> Other: [specify]	<input type="checkbox"/> Council <input type="checkbox"/> Engineer (PS: Construction review to be provided) <input type="checkbox"/> Other: [specify]
<input type="checkbox"/> G9 Electricity	<input type="checkbox"/> G9/AS1 <input type="checkbox"/> Other: [specify]	By Certification only
<input type="checkbox"/> G10 Piped Services	<input type="checkbox"/> G10/AS1 <input type="checkbox"/> NZS5261 <input type="checkbox"/> Other: [specify]	By Certification only
<input type="checkbox"/> G11 Gas as an Energy Source	<input type="checkbox"/> G11/AS1 <input type="checkbox"/> Other: [specify]	By Certification only
<input type="checkbox"/> G12 Water Supplies	<input type="checkbox"/> G12/AS1 <input type="checkbox"/> G12/AS2 <input type="checkbox"/> AS/NZS3500.1 <input type="checkbox"/> AS/NZS3500.5 <input type="checkbox"/> Other: [specify]	<input type="checkbox"/> Council <input type="checkbox"/> Engineer (PS: Construction to be provided) <input type="checkbox"/> Other: [specify]
<input type="checkbox"/> G13 Foul Water	<input type="checkbox"/> G13/AS1 <input type="checkbox"/> G13/AS2 <input type="checkbox"/> AS/NZS3500.2 <input type="checkbox"/> BS5572 <input type="checkbox"/> Other: [specify]	<input type="checkbox"/> Council <input type="checkbox"/> Engineer (PS: Construction review to be provided) <input type="checkbox"/> Other: [specify]
<input type="checkbox"/> G14 Industrial Liquid Waste	<input type="checkbox"/> G14/AS1 <input type="checkbox"/> Other: [specify]	<input type="checkbox"/> Council <input type="checkbox"/> Other: [specify]
<input type="checkbox"/> G15 Solid Waste	<input type="checkbox"/> G15/AS1 <input type="checkbox"/> Other: [specify]	<input type="checkbox"/> Council <input type="checkbox"/> Other: [specify]
<input type="checkbox"/> H1 Energy Efficiency	<input type="checkbox"/> H1/AS1 <input type="checkbox"/> NZS4218 <input type="checkbox"/> NZS4243 <input type="checkbox"/> ALF Design Manual <input type="checkbox"/> NZS4214 <input type="checkbox"/> Other: [specify]	<input type="checkbox"/> Council <input type="checkbox"/> Other: [specify]

PS = Producer Statement

Waivers and modifications:

Is a waiver / modification to New Zealand Building Code required?

☒ No

☐ Yes - 1) Specify parts of the code:

2) Supporting documentation must be attached.

12. Compliance Schedule (Inspection, maintenance and reporting procedures)

Specified systems are defined in the Building (specified systems, change the use, and earthquake-prone buildings) Regulations 2005.

Is there a cable car associated with this building work?

☐ Yes (a compliance schedule is required, continue completing this section of the form)

☐ No (If there are no cable car, move on to No 13)

The following specified system(s) are existing, being altered, added to, new, or removed in the course of the building work.	Existing	New	Altered	Removed	Inspection Performance standards	Maintenance performance standards	Reporting Frequency
Cable Car	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
If an existing cable car, please state the Building Warrant of Fitness Number:							

For further information on specified systems prescribed by the Building Act 2004 please refer to the Ministry of Business, Innovation and Employment Building and Housing Group's *Compliance Schedule Handbook*.

13. Restricted Building Work (provide all details where relevant)

Will the building work include any restricted building work? ☒ Yes ☐ No

If Yes, provide the following details of all Licensed building Practitioners who will be involved in carrying out or supervising the restricted building work. If these details are unknown at the time of the application, they must be supplied before the building work begins.

For more information on Licensed Building Practitioners please visit the Ministry of Business, Innovation and Employment Building and Housing Group's website at www.dbh.govt.nz/lbp. To download the Designer Certificate and Record of Work forms please visit www.dbh.govt.nz/UserFiles/File/Publications/Building/rbw/memorandum-record-of-building-work.pdf

Designer or Architect:

Business / Name:

Licensing Class:

Registration or LBP number:

Certificate of design work attached ☐ Yes

Particular work carried out or supervised:

Structural Engineer:

Business / Name: *Fletchers EQR Tech Hub (Tim Day)*

Licensing Class:

Registration or LBP number:

Certificate of design work attached ☐ Yes

Particular work carried out or supervised:

Fire Safety Engineer:

Business / Name:

Licensing Class:

Registration or LBP number:

Certificate of design work attached ☐ Yes

Particular work carried out or supervised:

Other eg Engineer (identify practice college):

Business / Name:

Licensing Class:

Registration or LBP number:

Certificate of design work attached ☐ Yes

Particular work carried out or supervised:

Owner Builder:

Business / Name:

Licensing Class:

LBP number:

Particular work carried out or supervised:

Head Contractor / Site Manager:

Business / Name:

Licensing Class:

LBP number:

Particular work carried out or supervised:

Builder / Carpentry work:

Business / Name:

Licensing Class:

LBP number:

Particular work carried out or supervised:

Foundation work:

Business / Name:

Licensing Class:

LBP number:

Particular work carried out or supervised:

Bricklaying:

Business / Name:

Licensing Class:

LBP number:

Particular work carried out or supervised:

Block laying:

Business / Name:

Licensing Class:

LBP number:

Particular work carried out or supervised:

External Plastering:			
Business / Name:			
Licensing Class:		LBP number:	
Particular work carried out or supervised:			

Roofing:			
Business / Name:			
Licensing Class:		LBP number:	
Particular work carried out or supervised:			

Plumber:							
Business / Name:							
PO Box / Street Name:				Suburb / Lobby:			
City:				Post Code:			
Email:							
Phone:		Day:		Mobile:		A/H:	
						Fax:	
Licensing Class:				Registration Number:			

Drainlayer:							
Business / Name:							
PO Box / Street Name:				Suburb / Lobby:			
City:				Post Code:			
Email:							
Phone:		Day:		Mobile:		A/H:	
						Fax:	
Licensing Class:				Registration Number:			

Electrician:							
Business / Name:							
PO Box / Street Name:				Suburb / Lobby:			
City:				Post Code:			
Email:							
Phone:		Day:		Mobile:		A/H:	
						Fax:	
Licensing Class:				Registration Number:			

Gas fitter:							
Business / Name:							
PO Box / Street Name:				Suburb / Lobby:			
City:				Post Code:			
Email:							
Phone:		Day:		Mobile:		A/H:	
						Fax:	
Licensing Class:				Registration Number:			

Note: Continue on another page if necessary

14. Information

GENERAL INFORMATION:

- **Building consent fees:** The latest schedule of fees (form B-301) is available on our website or from one of our Service Centres.
- Guidance sheets and information booklets produced by the Council and the Ministry of Business, Innovation and Employment Building and Housing Group are available at all Service Centres.
- For general enquiries please phone (03) 941 8999 or email info@ccc.govt.nz

SUBMITTING AN APPLICATION:

Online Services applications:

- You can submit your application online at onlineservices.ccc.govt.nz
- You will need to register to use Online Services. You can register at onlineservices.ccc.govt.nz.

Build Express (Aconex) applications:

- As part of our Build Express service for earthquake repairs and rebuilds, the Christchurch City Council is using the Aconex online collaboration system. Aconex is used widely within the construction industry and allows organisations to share information instantly and efficiently.
- To register to use Aconex or to find out more about this service please send an email request to buildingapprovals1@ccc.govt.nz and we will reply with instructions.

An application can also be lodged via the following methods:

- Post (*additional costs apply*) your application to: Christchurch City Council, Building Approvals Office, PO Box 73013, Christchurch 8154
- Hand delivered (*additional costs apply*) to Civic Offices, 53 Hereford Street, Christchurch Central where technical assistance is available. Applications can also be dropped off and uplifted at the Service Centres listed on our website at www.ccc.govt.nz/thecouncil/contactus.aspx, however no technical assistance is available.

All applications will be checked for completeness prior to acceptance. Please ensure that you have compiled your documents carefully and completed the checksheet to avoid delays in accepting your application. If your application is incomplete it will not be accepted and the statutory processing timeframe will not start until the missing information has been provided.

Form 2A

Memorandum from licensed building practitioner: Certificate of design work
Section 30C or section 45, Building Act 2004

The building

Street address of building:

34 Carters Road, Aranui

The owner

Name: Craig Williamson

Address: 34 Carters Road

Telephone number:

Email address:

Identification of design work that is restricted building work

I carried out or supervised the following design work that is restricted building work:

Design work that is restricted building work	Description	Carried out/ supervised	Reference to plans and specifications
<i>[Tick]</i>	<i>[If appropriate, provide details of the restricted building work]</i>	<i>[Specify whether you carried out this design work or supervised someone else carrying out this design work]</i>	<i>[If appropriate, specify references]</i>

Primary structure

Foundations and subfloor framing	(x)	<i>EQ repairs</i>	(x) Carried out () Supervised	Refer S.01
Walls	()		() Carried out () Supervised	
Roof	()		() Carried out () Supervised	
Columns and beams	()		() Carried out () Supervised	
Bracing	()		() Carried out () Supervised	
Other	()		() Carried out () Supervised	

External moisture management systems

Damp proofing	()		() Carried out	
---------------	-----	--	-----------------	--

		() Supervised	
Roof cladding or roof cladding system ()		() Carried out () Supervised	
Ventilation system () (for example, subfloor or cavity)		() Carried out () Supervised	
Wall cladding or wall cladding system ()		() Carried out () Supervised	
Waterproofing ()		() Carried out () Supervised	
Other ()		() Carried out () Supervised	

Fire safety systems

Emergency warning systems, evacuation and fire service operation systems, suppression or control systems, or other ()		() Carried out () Supervised	
--	--	-----------------------------------	--

Note: The design of fire safety systems is only restricted building work when it involves small-to-medium apartment buildings as defined by the Building (Definition of Restricted Building Work) Order 2011.

Note: continue on another page if necessary.

Are waivers or modifications of the building code required? () Yes (x) No

If Yes, provide details of the waivers or modifications below:

Clause	Waiver/modification required
<i>[List relevant clause numbers of building code]</i>	<i>[Specify nature of waiver or modification of building code]</i>

Note: continue on another page if necessary.

Issued by

Name: Sam Richards of Richards Consulting Engineers Limited

LBP or registration number: #228315

The practitioner is a: () Design LBP () Registered architect (x) Chartered professional engineer

Mailing address: RD2 Darfield

Street address or registered office: 1365 Leaches Road

Phone number: Landline: 03 4201906

Mobile:

Daytime:

After hours:

Fax number:

Email address: sam.richards@rcengineers.co.nz

Website:

Declaration

I Sam Richards on Behalf of Richards Consulting Engineers Limited, LBP state that I have applied the skill and care reasonably required of a competent design professional in carrying out or supervising the Restricted Building Work described on this form and that based on this I also state that the RBW

a) complies with Building Code Clauses identified on this form

b) complies with the building code subject to any waiver or modification of the building code recorded on this form.



Signature:

Date: 20/8/2012
