

Date
Asset Reg

18.01.2024
2324-447

Three Waters Asset Data Collection Checklist

The purpose of this checklist is to ensure asset data is updated into the relevant asset management systems and tracked to speedy timeframes. This checklist also acts as a control for validation and approval to change asset data from owners of the relevant asset management systems.

Attention:

Rates Department ☐

49 Harbour Road

Ōhope

REPLACEMENT METER

Service Relocated

As-built Supplied

Project Completion Report(including retirement schedule)

Xivic 103912

RFS

231945

Completed by

Date Received	System to be Updated/Validated		Signed	Date Updated	Quality Check
18.01.2024	SAM		Viv	11.03.2024	
	GIS		Viv	11.03.2024	
	Ozone Co-ordinates				
	OZONE		Bev		
	Property Database				
	Drawing Register				

Sensus 620 - 20mm

NEW METER SERIAL NUMBER	23M303498	Reading	0
DAMAGED METER NUMBER	06M095691	Reading	3142

Asset Data Verified By Asset Manager

Date

Asset Data Verified By Asset Manager

Date

Asset Data Verified By Asset Manager

Date

Please return to Leilani @ Utilities by

WHAKATANE DISTRICT COUNCIL - DEPOT
WATER Job Card

Asset 2324-447 RFS No 231945
Asset No/Unit No 1390/321 Account No
Activity WATER/TOBY FAULT
Reported by LAURA REEVES Phone
Site Address 49 HARBOUR ROAD Rep't Time/Date 11:46a.m./17 Jan 2024
Source WATER Maintenance type HIGH W/Order W 103912

Call Details

Laura has just moved into this address, she had a plumber in to connect her washing machine and was advised that the valve is faulty, managed to turn off and was harder to turn back on. She said she thinks it might be the cause of the low pressure. It has been low since she moved in on 13th jan
She has requested a call back when someone will be going out to take a look at the issue
<questions>
Q> Is immediate assistance required?
(e.g. substantial internal leak, plumber onsite, etc.)
A> UNKNOWN
</questions>

Further Details

Asset Condition Reporting – Circle ranking	
Rank	Description of Condition
1	Very Good Condition
2	Minor Defects Only
3	Maintenance Required to Return to Accepted Level of Service
4	Requires Renewal
5	Asset Unserviceable

	Date	Time
Work start	18/01/24	8.30
Onsite	" "	9.00
Service restored	" "	9.45
Contractor scheduled		9.45
Job Completed	18/01/24	10.30

Date	ID	Labour Start	Labour Stop	Total Hours	Plant No	Total km/hrs
18/01	70527					

Shutdown Required : YES ☐ NO ☐ Shutdown Notified: YES ☐ NO ☐ Provider Plans Correct YES ☐ NO ☐

Shutdown Comments or : Work Comments :

WV ⑤

Date	Order No	Item Description	Contractor Code	Quantity	Unit Price

Address :			
Reinstatement required:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Seal repair <input type="checkbox"/>	Concrete Repair <input type="checkbox"/>	Topsoil <input type="checkbox"/>	AP40 <input type="checkbox"/>
Dimension:			
Purchase order:			
Date work completed:			

Pipe Internal Diameter (mm) : 25 Depth to Repair (mm) : 600 Pipe Material : POLY

Work Done : TOBY IS NOT SHUTTING, REPLACED THE WHOLE SET-UP MANIFOLD & METER. TOOK A PRESSURE READING GOT 60 PSI.

Date	Order/Stock No	Item Description	Quantity	Supplier Code	Unit Price
18/10/01	15415	MANIFOLD COMPOSITE	1		
	15414	METER "	1		
	16381	20/15 BRASS HEX	1		
	16361	20/15 BRASS RGD	1		
	16262	20mm BRASS HEX EXT	1		
	18732	METER BOY	1		
Old Meter No : 06M0A56A1		Reading :	3142		
New Meter No :		Reading :	000		



23 M 303498

o. 153534 (80410) 1.5 mm meri

N. 179283